



Approved by : AICTE Ministry of HRD, Govt. of India, Affiliated to : U.P.B.T.E., Lucknow

Ref. IIMT/COP/2023-24/DIR/16

Date: 03/10/2023

Internal Complaint Committee
(Academic Session – 2023-24)

Internal Complaint Committee has been reconstituted as under:-

S.No.	Name	Designation	Contact No.
1.	Mrs. Shikha Yadav	Chairman	9999566529
2.	Dr. Chitra Gupta	Member	9711099005
3.	Mrs. Nishu Sharma	Member	9911183151
4.	Mrs. Sakshi Rana	Member	9568455147
5.	Mrs. Bahnisikha Das	Member	7575968319
6.	Mrs. Manju Gaur	Member	9528229156
7.	Mr. Arun Kumar Yadav	Member	9999677009
8.	Mr. Vikash Kumar Gautam	Member	9758228046
9.	Mr. Jaiveer Singh	Member	9457371402
	Student Members		
10.	Ms. Nikita Gaur	Member	9971779324
11.	Ms. Vinita Kumari	Member	8252142673
12.	Ms. Saniya Parveen	Member	7065729129
13.	Mr. Rudra Mudgal	Member	9312631270
14.	Mr. Adhyatam Dev	Member	8873883309
15.	Miss. Rinku	Member	9319141712

Prof. Umesh Kumar

Director

Principal

IIMT College of Polytechnic

Greater Noida

Code-1570

Copy to:

- MD Sir For kind information
- ED Sir For kind information
- All members of committee
- Deputy Director
- Prof. Incharge Academics & HoDs
- Head-HR
- Registrar
- Training & Placement Cell
- Hostel Wardens
- Librarian



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Ref. IIMT/COP/2023-24/WGRC/01

Date: 12/12/2023

**WOMEN GRIEVANCE REDRESSAL CELL
CIRCULAR**

This is to inform to all the faculty members of WGRC that there is an urgent meeting of the cell as per the following details-

Agenda : To discuss a complaint filed by a student

Date : 12 Dec., 2023

Venue : Board Room

Time : 4:30 P.M.

All are requested to be present as per the scheduled.

Shikha Yadav
Chairperson – ICC

Copy to:

- Director Sir For kind information
- All members of committee
- Prof. Incharge Academics & HoDs
- Registrar



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Ref. IIMT/COP/2023-24/WGRC/02

Date: 12/12/2023

**WOMEN GRIEVANCE REDRESSAL CELL
MINUTES OF MEETING**

S.No.	Name	Designation	Signature
1.	Mrs. Shikha Yadav	Chair Person	
2.	Mrs. Nishu Sharma	Member	
3.	Mrs. Sakshi Rana	Member	
4.	Mrs. Bahnisikha Das	Member	
5.	Mrs. Manju Gaur	Member	
Student Members			
7.	Ms. Nikita Gaur - 2 nd YEAR CE	Member	
8.	Ms. Vinita Kumari - 3 rd YEAR CE	Member	
9.	Ms. Saniya Parveen - 3 rd YEAR EE	Member	

Complaint:

A First Year student of Mechanical Eng. Production Neha made a written complaint against Bindesh Jha of ME- Production student of unnecessarily comments in the class.

Action Taken:

First of all WGRC Chairperson address all the members. First we discuss the case then both the students were given chance to put forward their version. Finally Bindesh Jha submitted an apology letter that I never repeat this mistake again and the matter was resolved.

Shikha Yadav
Chairperson – WGRC (ICC)

Copy to:

- Director Sir For kind information
- All members of committee
- Prof. Incharge Academics & HoDs
- Registrar



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Ref. No.: IIMT/COP/2023-24/WGRC/008

Date: 04 Mar 2024

CIRCULAR

All the female faculty members and girl students are hereby informed that on 06th March 2024 Women Day is being celebrated in the campus.

On this occasion a free health checkup camp is also arranged exclusively for female employees where various health screenings and consultations will be done.

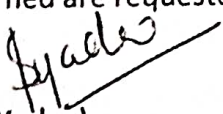
To ensure the maximum attendance in this event all the female faculty members and staff members are required to make themselves available for the event in the 2nd half of the day, after arranging their academic and other duties in consultation with their HOD/reporting head.

Other details are as given below:


Title: Health Checkup Camp
Date: 06 Mar 2024 (Wednesday)
Time: 11:00 am onwards
Venue: Sarabhai Hall

Title: Women Day Celebration
Date: 06 Mar 2024 (Wednesday)
Time: 01:00 pm onwards
Venue: C V Raman Hall
Chief Guest: Ms. Megha Rupam, ACO
Guest of Honor: Ms. Dr. Khushbu Saxena, Apollo Spectra Hospital

All the concerned are requested to attend the program.

Chairperson 
(Mrs. Shikha Yadav)
WGRC

Copy to:

1. Director Office
2. All HODs 
3. All members (WGRC)
3. Student's notice board



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Ref. No.: IIMT/COP/2023-24/WGRC/009

Date: 07 Mar 2024

REPORT

The female faculty members and girl students attended Women Day celebration in the campus as per the following schedule:

Title: Health Checkup Camp
Date: 06 Mar 2024 (Wednesday)
Time: 11:00 am onwards
Venue: Sarabhai Hall

Title: Women Day Celebration
Date: 06 Mar 2024 (Wednesday)
Time: 01:00 pm onwards
Venue: C V Raman Hall

Chief Guest: Ms. Megha Rupam, ACO
Guest of Honor: Ms. Dr. Khushbu Saxena, Apollo Spectra Hospital

Total Attendees: Attendance sheet enclosed

Program Outcome:

To emphasize on women empowerment, respect towards feminine gender, women health awareness and promote female literacy.

The International Women's Day was celebrated with great pomp in the campus. ACO Megha Rupam participated as the chief guest and Dr. Khushboo Saxena of Apollo Spectra Hospital as the guest of honor on this occasion. Both the guests were welcomed by Dr. Mayank Agarwal, Managing Director, IIMT Group of Colleges (Fig. 1). During this period, many cultural programs were presented by the students and female faculty members of the college.

Apart from this, women participated in many competitions in the college. On this occasion, Ms. Megha Rupam said that there is a need to respect women not just on Women's Day but every day. Women are doing good work in every field, be it education, army, police, healthcare, civil services and banking. There is no work in which women do not participate.



Fig. 1: ACO Ms. Megha Rupam being felicitated by MD IIMT Group of Colleges



Fig. 2: Winner of fun event being felicitated



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Giving the example of Kerala, she said that Kerala ranks first in the country in terms of literacy. The women of almost every house work there. For that, husband and wife do their household work together. Meanwhile, Dr. Mayank Aggarwal, Managing Director of the Group, said that one should not look for excuses for giving respect to women. Today there is no field where women are not equal to or ahead of men. If there is a woman then there is a world, the world cannot be imagined without a woman.

On this occasion various fun activities were also arranged for entertainment purpose and the winners were felicitated by giving them gifts (Fig. 2 & Fig. 3).



Fig. 3: Winner of fun event being felicitated

A health checkup camp was also organized for women in the college in which a lot of women of the college got their checkup done by the doctor (Fig. 4).



Fig. 4: Health Checkup Camp

On the other hand, NCC cadets of the college along with Usha Foundation Trust also distributed dry food and stationery to children in many slums located in nearby Kasana village. On this occasion, directors, deans, HODs and women faculty of all the colleges and many students were present.

By
Chairperson

(Mrs. Shikha Yadav)

WGRC

Copy to:

1. Director Office
2. All members (WGRC)s
3. Student's notice board



Ref.

ATTENDANCE SHEET

Date: 6.3.2024

Event/Agenda: WOMEN'S DAY CELEBRATION

Date: 6th March 2024

Day: Wednesday

Time: 1:00 PM

Venue: C.V. Ramon Hall

The meeting was attended by following:

S. No.	Name	Department / Designation	Year (for students)	Signature
1.	Mrs. Shikha Yadav	Chairperson		<i>[Signature]</i>
2.	Mrs. Manju Gaur	Lecturer EE	EE	<i>[Signature]</i>
3.	Mrs. Madhu Bala	Sr. Lecturer	CSE	<i>[Signature]</i>
4.	Mrs. Nishu Sharma	Dy. HOD	ME-P	<i>[Signature]</i>
5.	Ms. Abanisha Gupta	Lecturer EE	EE	<i>[Signature]</i>
6.	Ms. Seema Pathak	Trainer	BIT	<i>[Signature]</i>
7.	Akshiti Mishra	Student	CE	<i>[Signature]</i>
8.	Vinita Kumari	Student	CE	<i>[Signature]</i>
9.	Sonam	Lecturer	ASH	<i>[Signature]</i>
10.	Divya Pandey	Librarian	I	<i>[Signature]</i>
11.	Dr. Rashmi Shrivastava	Lecturer	R&D	<i>[Signature]</i>
12.	Ms. Neelam	Lecturer	ASH	<i>[Signature]</i>
13.	Ms. Chanchal	Lecturer	ASH	<i>[Signature]</i>

[Signature]

Chairperson (WGRC)